

**Embassy of India
Riyadh
Passport Application Form**



FOR OFFICE USE ONLY

File No. :
Receipt No. :
Amt.

Ppt. No. :
DoI:
Validity:

Paste (NOT STAPLE) one photo here. Size of the photo should be 3.5cm x 4.5cm.(with full frontal view of the face and no side pose photo)
Photos should be in colour with light background only & without white borders.

1. This form is for issue of fresh passport and all cases where a new passport booklet is required.
2. Please fill the form in BLOCK Letters & each column of it. Write 'NA' where not applicable.
3. Bring altogether 3.5 x 4.5cm three colour photos with light background, out of which paste (not staple) one on the designated place in the form.
4. Bring old passport in Original and copy of Iqama. (In case Given Name exceeds 30 characters, part of the given name may be adjusted with Surname)

→
Signature or thumb impression should be within the box only.

1.	Surname			
	Given Name			
	Aliases, if any	Gender	Male () / Female ()	
	Has applicant ever changed his/her name ? If so, give previous name in full:			
	Maiden Name, if applicant is a married woman:			
2.	Present passport No.	Date of Issue		
	Place of Issue	Validity		
3.	Date of Birth	Place & Country of Birth		
	Height (Cms)	Colour of Eyes	Colour of Hair	
4.	Father's Name			
	Nationality of father at the time of applicant's birth:		Country of his birth	
5.	Mother's Name			
	Nationality of mother at the time of applicant's birth:		Country of her birth	
6.	Married ()/Unmarried ()	Husband/Wife's Name & Nationality		
7.	In case of Minor:	Father's passport No.	Date & Place of Issue	
		Mother's passport No.	Date & Place of Issue	
8.	Present complete physical address in K.S.A with name of street etc.			
	Tel. Office	Res.	Mobile	
9.	Permanent Address in India			
	City/State	Tel. No.		
10.	Educational Qualification		Profession	
11.	Sponsor's name, ID and tel.no.			
12.	When did applicant first leave India		When was he/she last in India:	

Do not write below this line.

This form is free of charge. Photocopy of this form is acceptable. The form may also be downloaded from our web site: www.indianembassy.org.sa . If there is a change/addition in any particular such as address, spouse name etc. please also submit the Miscellaneous form (Form 2) with documentary proof. If necessary, clearance shall be sought of the concerned authorities in India before the service is rendered.

13.	How long has applicant continuously resided abroad?		
14.	Please mention, if citizen of India by Birth/Descent/Naturalization/Registration.		
15.	Did applicant ever possess any other nationality or travel document of any other country, if so, please give details:		
16.	Was applicant ever refused an Indian passport ? (Yes/No)		
17.	Was applicant's passport ever impounded/revoked ? If so, details please. (Yes/No)		
18.	Name and address of two relatives/friends in K.S.A / India:		
(i)		(ii)	
19.	Is applicant in Govt. Service/Public Undertaking Service/Statutory Bodies Services of India? If so, please give details and enclose 'No objection certificate' from you employer in original.		
20.	(i) Are any criminal proceedings pending against the applicant in any court in India? If so, please give details :		
	(ii) Has applicant ever been repatriated from abroad to India at the expenses of the Govt. of India? If so please give details :		
21.	No. of lost/damaged passport	Date of issue	
	Place of issue	Valid Until	
22.	(i) Briefly state circumstances of loss/theft/damage of passport on a plain paper and attach copy of report lodged with local police in case of loss/theft.		
	(ii) Give details of restriction, if any, put in applicant's damaged/lost passport.		
	(ii) Did applicant avail transfer of residence, foreign travel scheme facility on lost/damaged passport ? If so, details please		
23.	Is applicant registered with Indian Mission/Post ? If not, is he a member of any Indian Organisation ?		
24.	Next of kin/friend to contact in case of emergency:		
	In KSA	In India	
	Name		
	Complete address		
	Phone (land-line & mobile)		

DECLARATION : I solemnly affirm that : (i) I owe allegiance to the sovereignty and integrity of India, and (ii) Information given above in respect of myself, my son/daughter/ward is correct and nothing has been concealed and I am aware that it is an offence under the Passport Act, 1967 to knowingly furnish false information or suppress material information, which attract penal and other punishments under the acts, and (iii) I undertake to be entirely responsible for expenses of my son/daughter/ward.

Please sign here→

Place
Date

.....
Signature or T.I. of the applicant or his legal guardian
or father & mother BOTH in case of minor child (Left hand T.I. of male and right hand T.I. of female)

Specimen signature or T.I. of the applicant
within the two boxes below:

In case change of signatures, kindly make
your old signature here

.....

PERSONAL PARTICULARS FORM
(In Duplicate)

Paste your cross
signed recent
colour
photograph
size 3.5 * 3.5

1. Full name (Initials not allowed)
.....

2. Sex : Male / Female / Others

3. Has the applicant ever changed name ?
(a) If yes, previous name :

4. Date of Birth 5. Place of Birth

6. Profession

7. a) Father
(Surname) (Name)

b) Mother
(Surname) (Name)

c) Husband / Wife
(Surname) (Name)

8. a) Permanent Address & Tel. No. along with Police Station
.....
.....
8(b) Present Residential Address & Tel. No. along with Police Station and residing since
.....
.....

9. If you have not been resident at the address given at COLUMN 8(b) continuously for the last one year, please furnish other address (es) with duration(s) resided (Please furnish an additional set of PP Forms for each address with Police Station.
From To From To

10. References: Names and Addresses of two responsible persons in the applicant's locality who can vouch for the applicant.
(1) Name, Address & Tel. No.
.....
.....
(2) Name, Address & Tel. No.
.....
.....

11. Citizenship of India by: Birth Descent Registration Naturalization

12. Furnish details of previous passport / travel document, if any:
(i) Passport/Travel documents No. (ii) Date & Place of issue

For Police Use Only
Recommended Passport: YES /
NO

Signature or Thumb Impression of the applicant
(Left Hand T.I. if male and Right Hand T.I. if female)

SWORN AFFIDAVIT

I, _____ holder of Indian Passport No. _____ issued at _____ on _____, presently residing in _____, KSA, do solemnly affirm as follows:

That my above mentioned passport is genuinely lost/Damage.

That thee passport was lost _____ on _____. I filed a lost report through my sponsor at _____ Police Station / Jawasat Office on _____.

That I have not lost or damaged any of my previous passports. **OR** I have lost/damaged _____ number of passports previously.

That I have / have not travelled on the lost/damaged passport. (Give details of travel)

I have / have not availed of any Transfer of Residence concessions / FTs allowance; (Give details of concessions if availed)

I am a non-resident Indian and details of my residence abroad is as follows:

Sl. No.	Name of the Country	Length of residence		Page Nos. of passport bearing departure & arrival stamps
		From	To	

There had been no objection by the Passport Issuing Authority on my passport

I have not been deported at any time at the expense of Government of India.

I further affirm that I will take utmost care of my passport if issued and the Government will be at liberty to take any legal action under the Passports Act, 1967, if the lapse is repeated.

Date :
Place :
Tel. No.

(Signature of Deponent)