

The Consular Officer,
Embassy of India,
Riyadh

Subject : Registration of Birth

Dear Sir,

It is requested that the birth of my child whose particulars are given below, may kindly be registered in the Indian Birth Register and a birth certificate issued to me.

1. Name of child :
2. Date of Birth of child :
3. Place of Birth of child :
4. Sex of child : Male () Female ()
5. Father's Particulars :
Name :
Nationality :
Passport No. :
Date of Issue :
Place of Issue :
6. Mother's Particulars :
Name :
Nationality :
Passport No. :
Date of Issue :
Place of Issue :

The following documents are attached herewith :

- (a) Photocopy of father's passport.
- (b) Mother's Passport in original and Photocopy.
- (c) Birth certificate (in original) issued by the Ministry of Health.
- (d) Photocopy of birth certificate and its authorized translation in English.
- (e) Photocopy of marriage certificate.

Date :

Place :

.....

Signature of Applicant

Name.....

Address.....

.....

Tel No.

**Form I Embassy of India
Riyadh
Passport Application Form**



FOR OFFICE USE ONLY

File No. :
Receipt No. :
Amt.

Ppt. No. :
DoI:
Validity:

Paste (NOT STAPLE) one photo here. Size of the photo should be 3.5cm x 4.5cm.(with full frontal view of the face and no side pose photo)
Photos should be in colour with light background only & without white borders.

1. This form is for issue of fresh passport and all cases where a new passport booklet is required.
2. Please fill the form in BLOCK Letters & each column of it. Write 'NA' where not applicable.
3. Bring altogether 3.5 x 4.5cm three colour photos with light background, out of which paste (not staple) one on the designated place in the form.
4. Bring old passport in Original and copy of Iqama. (In case Given Name exceeds 30 characters, part of the given name may be adjusted with Surname)

Signature or thumb impression should be within the box only.

1.	Surname			
	Given Name			
	Aliases, if any		Gender	Male () / Female ()
	Has applicant ever changed his/her name ? If so, give previous name in full:			
	Maiden Name, if applicant is a married woman:			
2.	Present passport No.	Date of Issue		
	Place of Issue	Validity		
3.	Date of Birth	Place & Country of Birth		
	Height (Cms)	Colour of Eyes	Colour of Hair	
4.	Father's Name			
	Nationality of father at the time of applicant's birth:		Country of his birth	
5.	Mother's Name			
	Nationality of mother at the time of applicant's birth:		Country of her birth	
6.	Married ()/Unmarried ()	Husband/Wife's Name & Nationality		
7.	In case of Minor:	Father's passport No.	Date & Place of Issue	
		Mother's passport No.	Date & Place of Issue	
8.	Present complete physical address in K.S.A with name of street etc.			
	Tel. Office	Res.	Mobile	
9.	Permanent Address in India			
	City/State	Tel. No.		
10.	Educational Qualification		Profession	
11.	Sponsor's name, ID and tel.no.			
12.	When did applicant first leave India		When was he/she last in India:	

Do not write below this line.

This form is free of charge. Photocopy of this form is acceptable. The form may also be downloaded from our web site: www.indianembassy.org.sa . If there is a change/addition in any particular such as address, spouse name etc. please also submit the Miscellaneous form (Form 2) with documentary proof. If necessary, clearance shall be sought of the concerned authorities in India before the service is rendered.

13.	How long has applicant continuously resided abroad?	
14.	Please mention, if citizen of India by Birth/Descent/Naturalization/Registration.	
15.	Did applicant ever possess any other nationality or travel document of any other country, if so, please give details:	
16.	Was applicant ever refused an Indian passport ? (Yes/No)	
17.	Was applicant's passport ever impounded/revoked ? If so, details please. (Yes/No)	
18.	Name and address of two relatives/friends in K.S.A / India:	
(i)		(ii)
19.	Is applicant in Govt. Service/Public Undertaking Service/Statutory Bodies Services of India? If so, please give details and enclose 'No objection certificate' from you employer in original.	
20.	(i) Are any criminal proceedings pending against the applicant in any court in India? If so, please give details :	
	(ii) Has applicant ever been repatriated from abroad to India at the expenses of the Govt. of India? If so please give details :	
21.	No. of lost/damaged passport	Date of issue
	Place of issue	Valid Until
22.	(i) Briefly state circumstances of loss/theft/damage of passport on a plain paper and attach copy of report lodged with local police in case of loss/theft.	
	(ii) Give details of restriction, if any, put in applicant's damaged/lost passport.	
	(ii) Did applicant avail transfer of residence, foreign travel scheme facility on lost/damaged passport ? If so, details please	
23.	Is applicant registered with Indian Mission/Post ? If not, is he a member of any Indian Organisation ?	
24.	Next of kin/friend to contact in case of emergency:	
	In KSA	In India
	Name	
	Complete address	
	Phone (land-line & mobile)	

DECLARATION : I solemnly affirm that : (i) I owe allegiance to the sovereignty and integrity of India, and (ii) Information given above in respect of myself, my son/daughter/ward is correct and nothing has been concealed and I am aware that it is an offence under the Passport Act, 1967 to knowingly furnish false information or suppress material information, which attract penal and other punishments under the acts, and (iii) I undertake to be entirely responsible for expenses of my son/daughter/ward.

Please sign here→

Place

Date *Signature or T.I. of the applicant or his legal guardian*
or father & mother BOTH in case of minor child (Left hand T.I. of male and right hand T.I. of female)

Specimen signature or T.I. of the applicant
within the two boxes below:

In case change of signatures, kindly make
your old signature here

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ANNEXURE 'H'

**SPECIMEN AFFIDAVIT/DECLARATION BY APPLICANT'S PARENT(S) OR
GUARDIAN FOR ISSUE OF PASSPORT TO MINOR**

(On plain paper)

I/we, resident
ofhereby affirm that the particulars given below
are of(name of the child), son/daughter of Shriand
Smt of whom I/we am/are the parents /guardian.

Particulars of minor child

Name :
Date of birth :
Place of birth :

2. The minor child mentioned above is a citizen of India.
3. I/We undertake the entire responsibility for his/her expenses.
4. I/we solemnly declare that he /she has not lost, surrendered or been deprived of his/her citizenship of India and that the information given in respect of him/her in this application is true.
5. It is also certified that I/we am/are holding /not holding valid India passport(s).

Place:
Date

Signature of father	Signature of mother	Signature of legal guardian(s)
Passport No. ; or	Passport No. ; or	Passport No. ; or
Aadhaar Card No..... ; or	Aadhaar Card No..... ; or	Aadhaar Card No..... ; or
Voter ID Card No..... ;	Voter ID Card No.....	Voter ID Card No.....